

**BOABC 55th Annual Educational Conference, AGM & Trade Show in Nanaimo
April 25 – 28, 2010 Exhibitor's Information**

- Conference Dates:** April 25 – 28, 2010
- Exhibit Location:** Vancouver Island Conference Centre, 101 Gordon St., Nanaimo, BC
- Booth Placement:** To be assigned by BOABC on first-come basis based on registration. Exhibitor preference will be considered
- Exhibit Specs:** 8' deep by 10' wide
Including:
1. 6' skirted table
 2. Two chairs
 3. 8' high drape rear wall
 4. 3' high drape side walls
 5. One – 750 watt duplex outlet
(to back of booth – extension cords **not** included)
 6. Continental breakfast and lunch on Monday, April 26, for two persons
NOTE: Registration may be extended for additional days and/or for additional persons at the standard delegate registration rates
- Setup:** Sunday, April 25, 7 a.m. to 12:00 noon.
- Display:** Sunday, April 25
1:30-4:30 pm - Trade show open to contractors and professionals
5:30-9:00 pm - Trade show open to BOABC conference delegates
Monday, April 26
7:30-9:00 am - Trade show open to BOABC conference delegates with continental breakfast
9:00-10:00am - Opening Ceremony
10:00-1:00pm - Trade show re-opens to delegates with finger –food lunch at 12:00
- Breakdown:** Monday, April 26
1:00 pm with completion by no later than 4:00 p.m.
NO EARLY BREAKDOWN UNLESS PREVIOUSLY ARRANGED
- Security:** RESPONSIBLE FOR OWN
- Insurance:** Neither BOABC nor the Vancouver Island Conference Centre management or owners will accept responsibility for injury to person, loss of or damage to products, exhibit equipment, or decoration by fire, accident, theft, or any other cause while in the facility. Exhibitors must provide adequate insurance for their personnel, exhibits and material against all such hazards.
- Indemnity Clause:** Exhibitors assume all responsibility for damage to exhibit materials and exhibit area and shall hold harmless the Building Officials' Association of BC and Vancouver Island Conference Centre from all liability which may ensue from any cause related to their attendance at the 2010 Conference.

**BOABC MAY refuse further participation of exhibitors
in violation of the above-mentioned conditions**